

**Workforce Development Internship  
Starting February 2010**

**Background**

The New Orleans BioInnovation Center has been awarded a grant by Baptist Community Ministries (BCM) to pursue two initiatives:

1. Conduct a detailed analysis of the current and projected workforce needs of the clinical and research communities in the greater New Orleans area with the intent to design a workforce support organization that facilitates the expected workforce growth over the next several years, and
2. Plan and start up a state BIO affiliate in Louisiana. The Biotechnology Industry Organization (BIO) is the world's largest biotechnology organization, providing advocacy, business development, and communications services for more than 1,200 members worldwide. Their mission is to be the champion of biotechnology and the advocate for their member organizations, large and small. Louisiana is one of only seven states that does not have a state affiliate of BIO.

**Job Description and Responsibilities**

We are looking for motivated interns with an interest in developing and commercializing the local life sciences industry in New Orleans and throughout Louisiana. The ideal candidates will demonstrate a strong autonomous work ethic, initiative, and maturity, and will be able to work in a small, entrepreneurial, team-oriented environment. Experience in public health information collection and analysis is strongly preferred.

Projects may include:

- Interfacing with the clinical and research communities to determine workforce needs
- Working with training institutions to analyze workforce programs already in place
- Compiling and analyzing workforce need projections
- Collaborating with other workforce studies in the region
- Participating in the planning of an organization to facilitate workforce development

**Job Requirements**

- Interest in developing the local and statewide bioscience economy and workforce
- Strong data collection and analysis skills
- Ability to work independently
- Excellent written and oral communication skills

**Logistics and Contact Information**

Intern will be paid a \$15/hour wage, up to 20 hours per week. Intern will work from the New Orleans BioInnovation Center, 134 LaSalle Street, New Orleans, LA 70112. Some travel will be required, since many of the day-to-day activities will take place in collaboration with the clinical and research communities, mostly located in the New Orleans downtown medical district. Intern will report to the Grants Director.

Interested applicants should **send a resume and cover letter** summarizing their key competencies and professional interests to **[jmatheny@neworleansbio.com](mailto:jmatheny@neworleansbio.com)**. Applications will be considered on a rolling basis, and the internship is anticipated to start mid-to-late February 2010. It is to the candidate's advantage to submit their application as soon as possible.